



IBTF CONTINENTAL AFFAIRS COMMISSIONS

STRUCTURE OF THE CONTINENTAL AFFAIRS COMMISSIONS

The commissions will be made up of geographical areas on all continents.

- African Affairs Commission
- Asian Affairs Commission
- Europe Affairs Commission
- Oceania Affairs Commission
- Pan American Affairs Commission

Each commission will consist of 4 executive members from the perspective Region:

- 1) Commission Chair - (elected by the member countries in the Commission for a term of 4 years beginning 2025)
- 2) Commission Vice Chair/Secretary – (elected by the member countries in the Commission for a term of 4 years beginning 2025)
- 3) Commission Technical Chair - (elected by the member countries in the Commission for a term of 4 years beginning 2025)
- 4) Commission Judges Chair - (elected by the member countries in the Commission for a term of 4 years beginning 2025)

Continental Commissions may be combined for the purpose of conducting a competition due to the number of national IBTF members in the region, such as the “Pan American, Asian and Oceania Commissions combining for the “Pan Pacific Cup Competition.”

Each position is to be elected by the member countries of the Commission and should consist of at least three different member countries if possible.

THE PURPOSE AND AIMS OF THE COMMISSIONS

The scope of each commission is limited to its geographic territory and all of the development and promotion must be consistent with the IBTF’s goals and objectives.

- To develop (or further develop) competitions for the continent which will be hosted by member countries of the region for the IBTF.
- Provide education and certification for coaches and judges
- Develop and promote the sport and the IBTF for present member countries
- Develop and promote the sport and the IBTF to new member countries

IBTF CONTINENTAL AFFAIRS COMMISSIONS (continued)

The IBTF General Assembly is the final authority on all Continental Affairs Commission Proposals

COMMISSION CHAIR

- Reports on all Commission activities to the IBTF Executive Board quarterly
- Leads the meetings of the commission
- Supports new countries
- Develops new competitions/clinics
- Promotes the IBTF for the sport of baton twirling
- Assists the host country with the structure and planning of competitions

COMMISSION VICE CHAIR/SECRETARY

- Leads the meetings of the commission in the absence of the chair
- Documents the meetings of the commission
- Communicates minutes and information to member countries of the commission and IBTF Executive Board.
- Supports new countries.
- Assists in the development new competitions/clinics
- Promotes the IBTF for the sport of baton twirling
- Assists the host country with the structure and planning of competitions

COMMISSION TECHNICAL CHAIR

- Reports to the IBTF technical chair all aspects of technical issues
- Supports new countries
- Assists in the organization of regional competitions/clinics
- Promotes the IBTF for the sport of baton twirling
- Assists the competition director with the structure and planning of competitions and oversees all technical issues.

COMMISSION JUDGES CHAIR

- Reports to the IBTF judges chair all aspects of judges training
- Organises workshops in the region
- Oversees all aspects of the judging process at regional events
- Holds a review panel after the regional competitions

Each Continental Commission has the opportunity to develop a task force of personnel to organize and manage its events.

IBTF CONTINENTAL AFFAIRS COMMISSIONS (continued)

COMMISSION MEETINGS

1. All Continental Affairs Commissions will hold a maximum two-hour meeting annually, either at the bi-annual General Meeting or online. All other meetings will be conducted virtually.
2. One additional meeting of each Continental Affairs Commission should be scheduled prior to a regional/continental competition or clinic. This meeting should include at least one member representative from each member country of the continent. If there are no competitions/clinics/conventions scheduled for the year, the meeting should be set up to take place via video conferencing.
3. The Chairs of each commission will meet and report to the IBTF Executive Board virtually twice annually.

Minutes

It is the responsibility of the Commission's Vice Chair/Secretary to distribute the Continental Affairs Commission minutes to the IBTF President, IBTF Secretary, IBTF Technical Director, IBTF Judges Director, IBTF Coaches Director, IBTF Majorettes Director to assist in making sure that everything is included and written with clarity prior to distribution. Following approval, the minutes will be sent by the IBTF President or IBTF Secretary to all Technical Advisors, Judges' Representatives, and IBTF National Board Representatives. The Country representative is responsible to get the minutes to the correct people in their country. Minutes to be ready for distribution **45 days** following each meeting.